

**Minute of the Ordinary Meeting of
The Southern Civic Amenity Site Board
Held on Friday 6th July 2018
At Port St Mary Town Hall**

Present	Mr J Ludford- Brooks, Chairman, Mr P Crellin, Mr R Hirst, Mr R Pilling, Mr S Pilling, Mr M Cringle & Ms H Fargher, Acting Clerk
Apologies:	None

2. The Chairman welcomed the Board, noted there were no apologies and sought declarations: None were declared.

2. The meeting considered the Minutes of the Ordinary Meeting of 17th May 2018.

Subject to the correction of a spelling mistake on the name of Mr Cringle. RP/RH proposed that the Minutes of the Public Meeting held on 17th May 2018 be approved and signed as a correct record. PC & JLB were in favour. SP & MC abstained through absence. Carried.

2. Motions: None

4. Matters Arising from the Minutes:

4.1 The Matters Arising Report was discussed and noted. HF updated re response received from Stephanie Grey to advise that the Waste Strategy would be heard at the July sitting of Tynwald.

5. Finance Matters:

5.1 The Board considered invoices for payment for approval in July. HF tabled an additional invoice from Pegasus Safety Management for inclusion.

PC/RP proposed that the invoices are paid, including the late addition. All were in favour. Carried.

5.2 Invoices paid in May were noted.

*J.M.V. Ludford-Brooks
19/07/18*

5.3 The Insurance Breakdown Report was noted.

6. Operational Matters:

6.1 Monthly Tonnage Return for June was noted.

6.2 The Digger Report from British Engineering was discussed.

RP/PC proposed that the additional maintenance set out in the report be carried out. All were in favour. Carried.

6.3 The Reuse Area Report was discussed and HF advised that some members of the public were abusing the service and attending the site up to a dozen times a day. The prospect of closing the area earlier on a weekend was discussed, the Board decided they would like the area to remain open as much as possible.

PC/SP proposed that members of the public were limited to one visit to the reuse area a day. All were in favour. Carried.

6.4 Recommendation regarding welfare unit tender – **PC/RP proposed that the recommendation to retender the welfare unit process was accepted. All were in favour. Carried.**

6.5 The Composting Report was discussed. HF to approach Middle Park regarding a fixed 5 year contract for the removal of green waste including an inflationary annual increase. HF to clarify the type of bins to be provided for green waste and to have the composting equipment valued.

7. Site Maintenance:

7.1 The Health & Safety Report from Pegasus Management was deferred until the next meeting. HF to set up a meeting with the DoI.

8. Public Correspondence:

8.1 Various correspondence regarding commercial restrictions were discussed. It was noted that HF had responded.

J. M. V. [Signature]

9. Any other business:

9.1 2018/19 Meeting dates were noted.

Meeting closed 19.46 J.M.V. *Wedford - Books* 19/07/18