

**Minute of the Ordinary Meeting of
The Southern Civic Amenity Site Board
Held on Thursday 17th May 2018
At Port St Mary Town Hall**

Present	Mr J Ludford- Brooks, Chairman, Mr P Crellin, Mr R Hirst, Mr R Pilling & Ms H Fargher, Deputy Clerk.
Apologies:	Mr S Pilling & Mr M Cringle

1. The Chairman welcomed the Board, noted the apologies and sought declarations: None were declared.

2. The meeting considered the Minutes of the Ordinary Meeting of 26th April 2018.

RP/RH proposed that the Minutes of the Public Meeting held on 26th April 2018 be approved and signed as a correct record. All were in favour. Carried.

1. Motions: None

4. Matters Arising from the Minutes:

4.1 The Matters Arising Report was discussed. It was noted that the bin lorry trial had been discussed with the Malew Clerk and it was agreed that it was not currently a viable option, however could be revisited in the future.

The site layout and incidents to date were discussed. HF was requested to ensure the Near Miss Report was being completed as previously requested. PC requested the insurers were contacted to ensure the signage regarding liability was acceptable at the site.

HF was requested to notify the Department of Infrastructure of the urgency of the situation.

PC/RP proposed the estimate from Pegasus Safety Management was accepted to issue a report on the site and proposed site layout. All were in favour. Carried

J.M.V. Ludford-Brooks
19/07/18

4.2 A report on Composting at the site was discussed. It was agreed to defer the report to the next meeting along with the staff costs from the previous meeting. HF was requested to find out the effect that stopping composting would have on the Insurance.

PC/RP proposed that HF produce a report to analyse the cost per tonne to produce compost. All were in favour. Carried.

4.3 The Insurance Breakdown Report was noted and HF was requested to defer the matter until the figures had been received.

4.4 The Business Use Car Insurance Report was noted.

4.5 The Site Charges Report was noted and would be dealt with later along with the site costings.

5. Finance Matters:

5.1 The Board considered invoices for payment for approval in May. HF provided information relating to invoice 221. HF was requested to obtain details relating to invoice 228 and investigate the current internet arrangements, ensuring they were metered.

PC/RH proposed that the invoices are paid. All were in favour. Carried.

5.2 Invoices paid in April were noted.

6. Operational Matters:

6.1 Monthly Tonnage Return was noted.

7. Site Maintenance: None

8. Public Correspondence: None

9. Any other business: None

Meeting closed 19.55

J.M.V.

Handwritten signature: J.M.V. headford - Brock
19/07/18