

**Minute of the Ordinary Meeting of  
The Southern Civic Amenity Site Board  
Held on Thursday 25<sup>th</sup> January 2018  
At Port St Mary Town Hall**

Present	Mr J Ludford- Brooks, Chairman, Mr S Pilling, Mr P Crellin, Mr R Hirst, Mr R Pilling, H Phillips, Deputy Clerk.
Apologies:	Mr M Cringle

1. The Chairman welcomed the Board, noted the apologies and sought declarations: Declaration from the Department of Infrastructure regarding the Deputy Clerk of PSM was noted.

PC proposed the meeting move to Committee to enable Mr Alan Grace, Chairman to Port St Mary Commissioners to join the meeting. RP seconded the motion.

When Mr Grace left, PC proposed the meeting move back to public, RP seconded the motion.

2. The meeting considered the Minutes of the Ordinary Meeting of 21<sup>st</sup> December 2017.

A proposal was made that the minute be adopted as a true record of the meeting. PC/RH:

This was resolved with all in agreement.

3. Motions

4. Matters Arising from the Minutes:

Motion from the minutes of the 21<sup>st</sup> December 2017.

4.1 Notice of Motion from Mr P Crellin *"that the Southern Civic Amenity Site Board opts in voluntarily to the requirements of the Freedom of Information Act 2015 from 1<sup>st</sup> January 2018 in line with the spirit of the Act for Local Authorities."*

Proposed: PC Seconded: RP.

**Update:** HP was requested to provide a costing for the process for the next meeting.

J.M.U. Ludford-Brooks  
15/02/18

5. Finance Matters:

5.1 The Board considered invoices for payment for approval.

RP queried the digger maintenance; HP provided an update on the Easyhitch currently being manufactured by Metalco and confirmed it was expected to be ready for use by the end of the following week.

PC queried Mr Goldie's invoice as being in the pile but not on the list, HP confirmed the Board previously requested Mr Goldie's invoices were included in the salaries.

Following this a proposal was made RP/RH that the invoices are paid.

This was resolved with all in favour.

5.2 Invoices paid in December were noted

6. Operational Matters:

6.1 Monthly Tonnage Return was noted.

RP advised that the Clerk had been requested to look at the weight structure throughout the year and requested a breakdown of staff time spent composting. The Chair seconded the request, HP agreed to back date the information to April in time for the next meeting.

7. Site Maintenance: The Chair advised that he had attended the site and the cabin was in need of urgent attention, discussion to be addressed under committee.

8. Public Correspondence:

None.

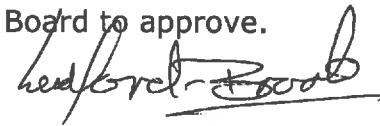
9. Any other business:

9.1 PC raised the matter of a social media thread he had been made aware of between contractors claiming waste could be deposited for free at the site and expressed his frustration with the ongoing issue regarding commercial users not paying for the use of the site. RP also advised he had witnessed the same issue on Christmas Eve while at the site. PC advised that the current situation is unfair on the ratepayers, The Chair agreed.

*J. M. V. Leeders - Good*  
*15/02/18*

SP suggested registering commercial users to enable them to use the site and a discussion followed. RP stated that Authorities should not be subsidising commercial waste and PC expressed concern that terms of the Waste Licence may be breached.

HP to circulate a letter of enforcement to the staff at the site and draft up a Commercial Registration form for the Board to approve.

J.M.V. 

Meeting closed 19.36