

**Minute of the Ordinary Meeting of  
The Southern Civic Amenity Site Board  
Held on Thursday 21<sup>st</sup> February 2019  
At Port St Mary Town Hall**

Present	Mr J Ludford- Brooks (Chairman), Mr S Pilling (Vice Chairman), Mr M Cringle, Mr R Hirst & Ms H Fargher, Clerk
Apologies:	Mr R Pilling & Mr P Crellin

1. The Chairman welcomed the Board, noted the apologies and sought declarations: None were declared. It was noted that Mr Crellin had resigned at the previous meeting held in private.
  
2. Minutes of the Ordinary Meeting of 31<sup>st</sup> January 2019.  
**MC/SP proposed that the Minutes of the Public Meeting held on 31<sup>th</sup> January 2019 be approved and signed as a correct record. All were in favour. Carried.**
  
3. Motions: None
  
4. Matters Arising from the Minutes:
  - 4.1 The Matters Arising Report was discussed and noted. A discussion was had in relation to the sale of the composting equipment and the Clerk advised that selling the equipment off Island would need to be explored.
  
5. Finance Matters:
  - 5.1 The Board considered invoices for payment for approval in February.  
**MC/RH proposed that the invoices are paid. All were in favour. Carried.**
  
  - 5.2 Invoices paid in January were noted.
  
6. Operational Matters:
  - 6.1 Monthly Tonnage Return / The report for January was noted.

*J. M. V. Ludford- Brooks*  
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- 6.2** There were no EFW returns for January to report.
- 6.3** Skip Performance Report – The report was noted and HF was requested to approach the Department to request larger skips to enable fewer collections.
- 6.4** Tender Process Result – The Chair advised that Port St Mary Commissioners were the successful applicant for the Administration Contract tender.
- 6.5** Draft letter commercial users – The letter was approved to be issued.

**7.** Site Maintenance: None.

**8.** Public Correspondence:

- 8.1** Complaint – The contents of the complaint and the response issued were both noted.

**9.** Any other business:

- 9.1** 2019 Meeting dates were noted. The date for the AGM was agreed for the 23<sup>rd</sup> May 2019.

**Meeting closed 19.55**

*J. M. V. Keeford - Booth*  
*21/03/19*