

**Minute of the Ordinary Meeting of
The Southern Civic Amenity Site Board
Held on Thursday 21st March 2019
At Port St Mary Town Hall**

Present	Mr J Ludford- Brooks (Chairman), Mr S Pilling (Vice Chairman), Mr M Cringle, Mr R Hirst, Mr R Pilling & Ms H Fargher, Clerk
Apologies:	None

1. The Chairman welcomed the Board, noted there were no apologies and sought declarations: None were declared. HF advised that a letter had been issued to Port Erin and a new representative would be appointed at their next meeting.

2. Minutes of the Ordinary Meeting of 21st February 2019.
MC/SP proposed that the Minutes of the Public Meeting held on 11st February 2019 be approved and signed as a correct record. RH & JLB were in favour, RP abstained through absence. Carried.

3. Motions: None

4. Matters Arising from the Minutes:
 - 4.1 The Matters Arising Report was discussed and noted. HF advised that a company in North Wales was currently interested in the composting equipment and discussions were ongoing.

5. Finance Matters:
 - 5.1 The Board considered invoices for payment for approval in March. RP noted that the domestic waste charges were high, HF advised that the charges were in relation to January and expected.
RP/RH proposed that the invoices are paid. All were in favour. Carried.

5.2 Invoices paid in February were noted.

J.M.V. Ludford-Brooks
18/04/19

6. Operational Matters:

6.1 Monthly Tonnage Return – The report for February was noted.

6.2 There were no EFW returns for February to report.

6.3 Skip Performance Report – The report was noted and the Board expressed their disappointment in the service being provided. HF advised that a letter to the contractor was on the private agenda for approval.

6.4 Tender Process Result – HF updates the Board in relation to the advice received from the procurement office and Local Government Unit regarding the previous Administration Tender process. **RH/RP proposed that the Clerk clarifies the acceptance and criteria for private tenders with the Local Government Unit and based on this information, reruns the tender process. All were in favour. Carried.**

6.5 Monthly site incident report – The report was noted and a discussion held in relation to the staff incident.

7. Site Maintenance: None.

8. Public Correspondence:

8.1 Correspondence from CRHS – The Board noted and welcomed assisting the school.

9. Any other business:

9.1 2019 Meeting dates were noted.

9.2 Fly Tipping – HF advised that a second issue of fly tipping this month had occurred and the police had asked if the Board would like to attempt a prosecution. **RP/RH proposed that a prosecution is progressed. All were in favour. Carried.**

J. M. V. Reedford-Booth
18/04/19

- 9.3** Cardboard Recycling – HF advised that cardboard is currently being added to the burnable pile in the absence of the cardboard bin. HF confirmed that the site collects an average of 1.4 tonnes per month in cardboard, with an income of £20 per tonne. However transport costs of £100 per week are incurred. HF requested Board permission to approach other Amenity Sites to send a collective letter to the Department requesting that as they collect all other recyclites, cardboard is brought under the same scheme. **RP/SP proposed that the letter is issued and cardboard is placed in the burnable waste pile in the meantime. All were in favour. Carried.**
- 9.4** Milk Cartons – HF advised that a bin had been provided to the site by PSMC to allow for collections of IOM Creamery milk cartons. The Creamery will arrange for collection of the cartons at no cost to the site.

Meeting closed 19.40

J.M.V. Leedford - *Books*
18/04/19.