

**Annual General Meeting**  
**Southern Civic Amenity Site Board**

**- Minute-**

**Friday 24<sup>th</sup> May 2019 at 7 PM**

Present:	Mr J Ludford-Brooks, Mr S Pilling, Mr A Grace, Mr G Egee, Mr R Pilling & Ms H Fargher, Clerk
Apologies:	Mr M Cringle

1. The Chairman welcomed the Board to the meeting. He noted the apologies for absence and asked for declarations.
2. The meeting considered the Minutes of the Annual General Meeting held 17<sup>th</sup> May 2018.  
Subject to amendments being made to amend SP to RP where applicable, it was proposed the Board accept the minutes as a true record.

Proposed: Mr R Pilling  
Seconded: Mr J Ludford Brooks

3. Nominations for Annual or other Statutory Appointments:

The Chairman called for nominations to the post of Chairman.

1) Chairman: A proposal was made that Mr Ludford Brooks be appointed Chairman

Proposed: Mr S Pilling  
Seconded: Mr R Pilling

There were no further nominations for Chairman.

Mr Ludford Brooks accepted the nomination and was duly appointed Chairman with all in agreement.

2) Vice Chairman: Mr S Pilling was proposed to fill the post of Vice Chairman.

Proposed: Mr Ludford-Brooks  
Seconded: Mr R Pilling

Mr Pilling accepted the nomination.

There were no further nominations to the post of Vice Chairman therefore Mr S Pilling was elected Vice Chairman with all in agreement.

4. Attendance

4.1 Attendance Report for year ending 31<sup>st</sup> March 2019 was considered and approved for submission.

*J.M.V. Ludford-Brooks*  
27/06/19.

Proposed: Mr R Pilling  
Seconded Mr S Pilling

4.2 It was noted and agreed that there were no suspension of Standing Orders to report for the year ending 31st March 2019.

5. Policy Matters: The meeting considered:

5.1 Attendance Allowances – No changes were required

5.2 Standing Orders on Meetings – No changes were required

5.3 Standing Orders on Contracts – No changes were required

5.4 Bank Mandates – No changes were required.

6. Any Other Business: None

**There being no further business the meeting closed at 19.08**

*J. M. V. Leedford - Brooks*  
*27/06/19.*