

**Minute of the Ordinary Meeting of
The Southern Civic Amenity Site Board
Held on Thursday 27th June 2019
At Port St Mary Town Hall**

Present	Mr J Ludford- Brooks (Chairman), Mr S Pilling (Vice Chairman), Mr R Pilling, Mr G Egee, Mr A Grace & Ms H Fargher, Clerk
Apologies:	Mr M Cringle

1. The Chairman welcomed the Board and thanked them for their continuing support through what had previously been a difficult year.
2. **2.1** Minutes of the Ordinary Meeting of 24th May 2019.
GE/RP proposed that the Minutes of the Public Meeting held on 24th May 2019 be approved and signed as a correct record. All were in favour. Carried.

2.2 Minutes of the Annual General Meeting of 24th May 2019.
RP/GE proposed that the Minutes of the Annual General Meeting held on 24th May 2019 be approved and signed as a correct record. All were in favour. Carried.
3. Motions: None
4. Matters Arising from the Minutes:
 - 4.1 The Matters Arising Report was discussed and noted. The sale of the shredder was discussed. **RP/SP proposed that if an offer of £20,000 was received, HF was granted permission to accept. All were in favour. Carried.**
5. Finance Matters:
 - 5.1 The Board considered invoices for payment for approval in June. An incident involving damage to the digger was discussed.
AG/RP proposed that the invoices are paid. All were in favour. Carried.

J.M.V.  18/07/19

- 5.2** Invoices paid in May were noted.
- 6.** Operational Matters:
- 6.1** Monthly Tonnage Return – The report for May was discussed and noted.
- 6.2** There were no EFW returns for May to report.
- 6.3** Internal Audit Report – Inaccuracies were noted and HF advised a corrected version was awaited. HF to bring back to the Board with an action plan where necessary.
- 6.4** Annual British Engineering Report – The report was discussed, it was noted to be an improvement on the previous years.
- 7.** Site Maintenance: None.
- 8.** Public Correspondence: None
- 9.** Any other business:
- 9.1** 2019 Meeting dates were noted – HF advised that the Accountant would be attending the meeting scheduled for 20th June.

Meeting closed 20.07

J.M.V. Ledford-Booth 18/07/19.