

**Minutes of the Ordinary Meeting  
of The Southern Civic Amenity Site Board  
Thursday 21<sup>st</sup> November 2019  
Port Erin Commissioners' Office**

Present	Mr J Ludford- Brooks (Chairman), Mr S Pilling (Vice Chairman), Mr G Egee, Mr T Chamberlain, Mr J Roberts (Clerk)
Apologies:	Mr M Cringle & Mr A Grace

1. The Chairman welcomed the Board, noted the apologies and requested declarations of interest; none were made.
2. Minutes
  - 2.1 Confirmation of Minutes of the Ordinary Meeting of the Board held on Thursday 17<sup>th</sup> October 2019

It was resolved that the minutes of the Ordinary Meeting of the Board held on Thursday 17<sup>th</sup> October 2019 be signed as a true and correct record with the addition of Mr T Chamberlain being present.

Proposed by Mr G B T Egee  
Seconded by Mr S Pilling

3. Motions: None
4. Matters Arising from the Minutes:
  - 4.1 Matters Arising Report

It was resolved that the matters arising report be noted and that the Clerk investigates with the Department of Infrastructure to revise the entrance to the site.

Proposed by Mr G B T Egee  
Seconded by Mr S Pilling

5. Finance Matters:
  - 5.1 Invoices for payment in November for approval  
The Clerk reported that the accounting package had some compatibility issues with the transfer to Port Erin Commissioners, so it had not been possible to create the invoices for payment report for November.

It was resolved that the lack report be noted and that the Clerk explores replacement accounting software.

Proposed by Mr T Chamberlain  
Seconded by Mr S Pilling

- 5.2 Invoices paid in October

It was resolved that the invoices paid in October 2019 be noted.

Proposed by Mr G B T Egee  
Seconded by Mr S Pilling

6. Operational Matters:
- 6.1 Monthly Tonnage Return to October 2019

It was resolved that the monthly tonnage report to October 2019 be noted.

Proposed by Mr G B T Egee  
Seconded by Mr S Pilling

- 6.2 Energy from Waste Plant Returns  
There were no EFW returns for October to report.

- 6.3 Skip performance report  
The report was discussed. The Clerk advised that the report for October had been 100% collected prior to site opening.

It was resolved that the skip performance report for October 2019 be noted.

Proposed by Mr G B T Egee  
Seconded by Mr S Pilling

7. Site Maintenance:  
The Clerk reported that Port St Mary Commissioners had cleared the vegetation from around the site.

8. Public Correspondence: None

9. Any other business: None

There being no further business, it was resolved that the meeting move to the Committee Session at 7:28pm.

Proposed by Mr G B T Egee  
Seconded by Mr T Chamberlain